

# **2013 Annual Report**





## City Commission

Mayor John Fiore  
Term Expires: 2015

Vice-Mayor Tim Reazin  
Term Expires: 2017

Commissioner Kenny Massey  
Term Expires: 2015

Commissioner Ruth Hughs (served as Mayor in 2013)  
Term Expires: 2015

Commissioner Jolene Born  
Term Expires: 2017

## City Departments

### ***Public Works***

Public Works Director: Mike Hutto  
Administrative Assistant: Debbie Eaton

### ***Electric Division:***

Electric Superintendant: Eldon Brown  
Lineman: Nathan Jones  
Lineman: Monte Heideman  
Lineman: Marcus Sanders  
Apprentice lineman: Quinton Clark

### ***Street Division:***

Filed Operations Supervisor: Daryl Peterson  
Equipment Operator: Chad Musick  
Equipment Operator: Shawn Athey

### ***Utility Division (Meter Reading):***

Utility Worker: Steve Owen  
Utility: Gordon Snyder  
Utility Worker: Travis Ramos

### ***Water Plant:***

Operator: Rusty Tournade  
Operator: Lawrence Steele  
Operator: Tim Donovan

Waste-Water Plant Operator: Ken Latshaw  
Fleet Maintenance: JR Reed  
Facility Maintenance: Scott Tumberlin

***City Clerk Department***

City Clerk: Pam Schmeck  
Accounts Payable: Betsy Crabill  
Billing Specialist: Eileen Stuart  
Billing Specialist: Christy Morris

***Police Department:***

Police Chief: Bill Edwards  
Sergeant: Tom Willis  
Sergeant: Chris Casagrande  
Officer: Brandon Sharp  
Officer/School Resource Officer: Caleb Lewis  
Officer/Field Training Officer: Daniel Flick  
Officer: Colby Harrell  
Officer: Dylan Eckard  
Officer: Brandon Stofko  
Officer: Tyler Trowbridge  
Officer: Matt Daigh  
Administrative Assistant: Carol Gregg

***Municipal Court***

Judge: Randy McCalla  
Prosecutor: Jeff Heiman  
Municipal Court Clerk: Carol Gregg

***Fire Department***

Fire Chief: Ken Keiter  
Lieutenant/Fire Inspector/Fire Investigator: Ben Green

***Parks and Recreation Department***

Director of Parks and Recreation: Gary Scott  
Assistant Director: Jimmy Kegin  
Administrative Assistant: Della Mullen

***Administration***

City Manager: Mike Press  
Budget Director/Treasurer: Renee Shackelford  
Code Administrator: Curt Baumann  
IT Analyst: Vacant  
Assistant to the City Manager: Barack Matite

**Elected officials representing residents of Eudora**

Douglas County Government (2<sup>nd</sup> District): Commissioner Nancy Thellman  
State House District 42: Connie O'Brien  
State Senate District 3: Tom Holland

**US Congressional Officials (Congressional District 2):**

Representative Lynn Jenkins  
Senator Jerry Moran

**Vision:** Our work today will be linked to the goal we have for improving service tomorrow.

**Mission Statement:**

It is the mission of the City of Eudora to provide services in an effective and efficient manner to enhance the quality of life for citizens we serve.

**Values:**

*TEAMWORK:* Intra and inter departmental collaboration are essential to providing efficient and effective service

*PROFESSIONALISM:* Our actions, appearance and daily work will reflect the important role we have in the community. Members of the organization agree to be accountable for the work they perform and how it is performed.

*LEARNING:* Continued staff development and deployment of best practices will be used to increase the effectiveness of our service to the community.

**Public Safety**

In 2013, the City of Eudora Police and Eudora Fire Departments moved into the new public safety building on 930 Main Street. The building also serves as a courtroom and training facility for the public safety personnel.





The building is a major improvement to the public safety infrastructure which enables both departments to efficiently and effectively provide services to the residents of Eudora.

***FYI:***

The bond to construct the building was issued in 2012. The bond amount was \$2,840,000. It will mature in 2032.





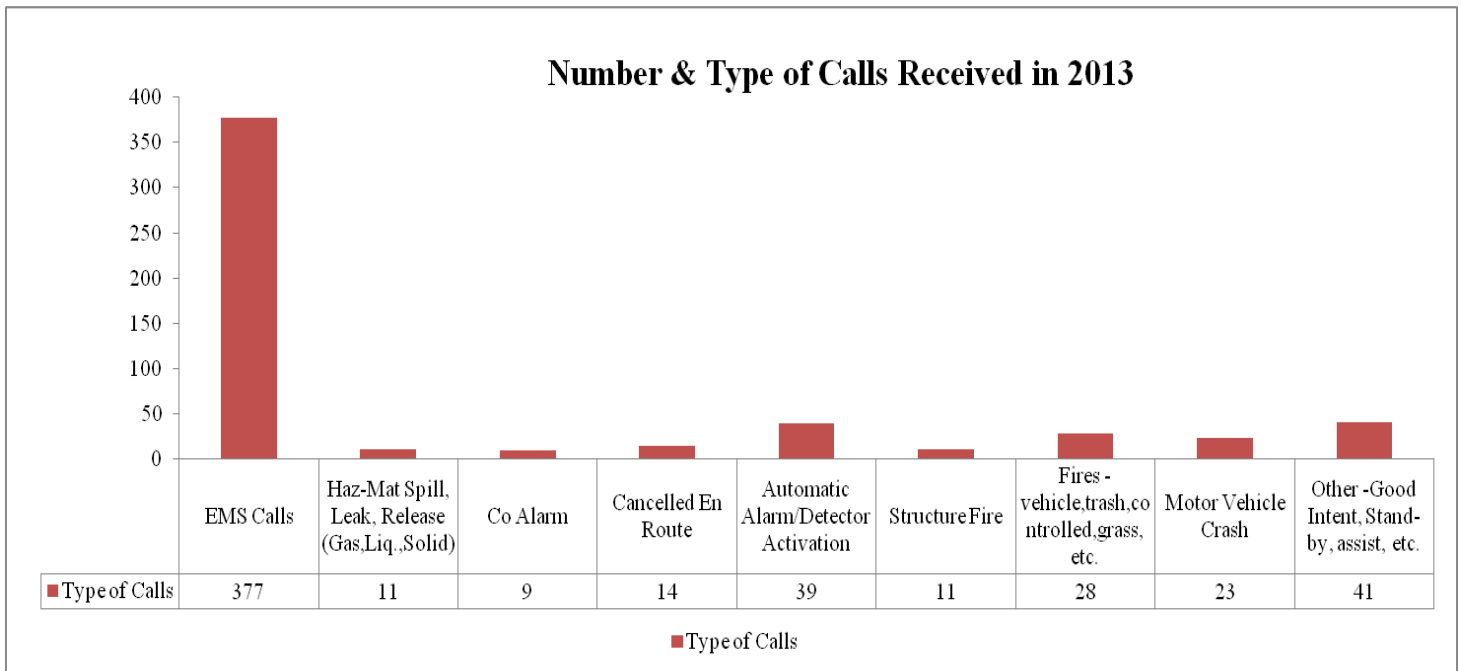




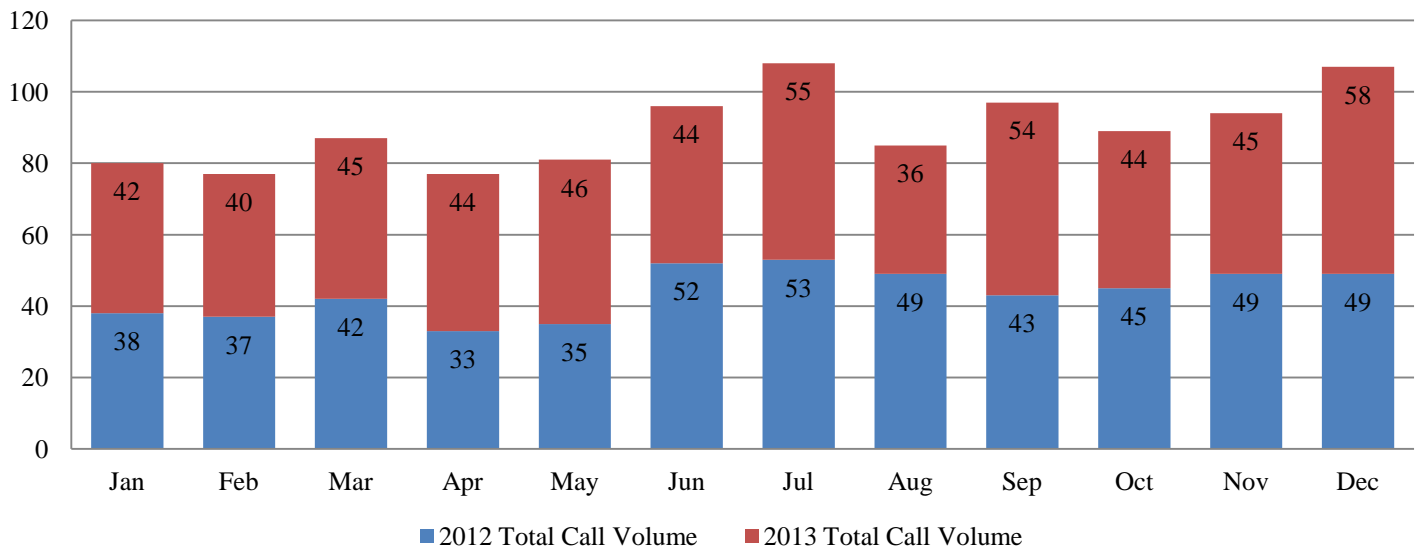
*The old public safety building*

The Fire Department receives and responds to different types of calls each day. These calls include: Emergency Medical Services (EMS), structure fires, motor vehicles crashes, carbon monoxide (CO) alarm and others. In 2013, the department responded to 553 calls, pressure tested over 9,650 feet of fire hose and conducted over 521 hours of training and related activities.

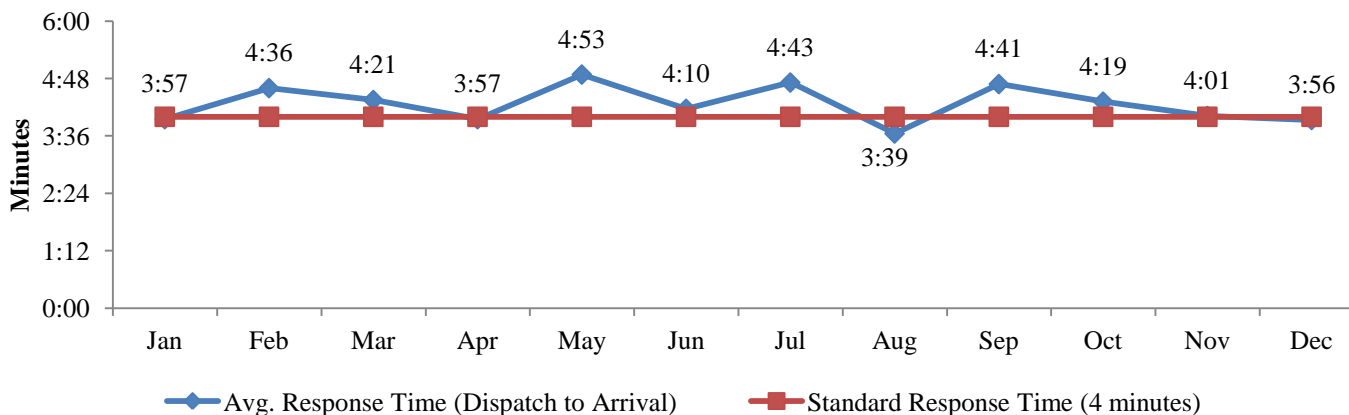
The graphs below illustrate the type and number of calls the department received in 2013, the 2012 and 2013 call volume comparison and the average monthly response time (from dispatch to arrival) respectively.



## Call Volume Comparison (2012 & 2013)



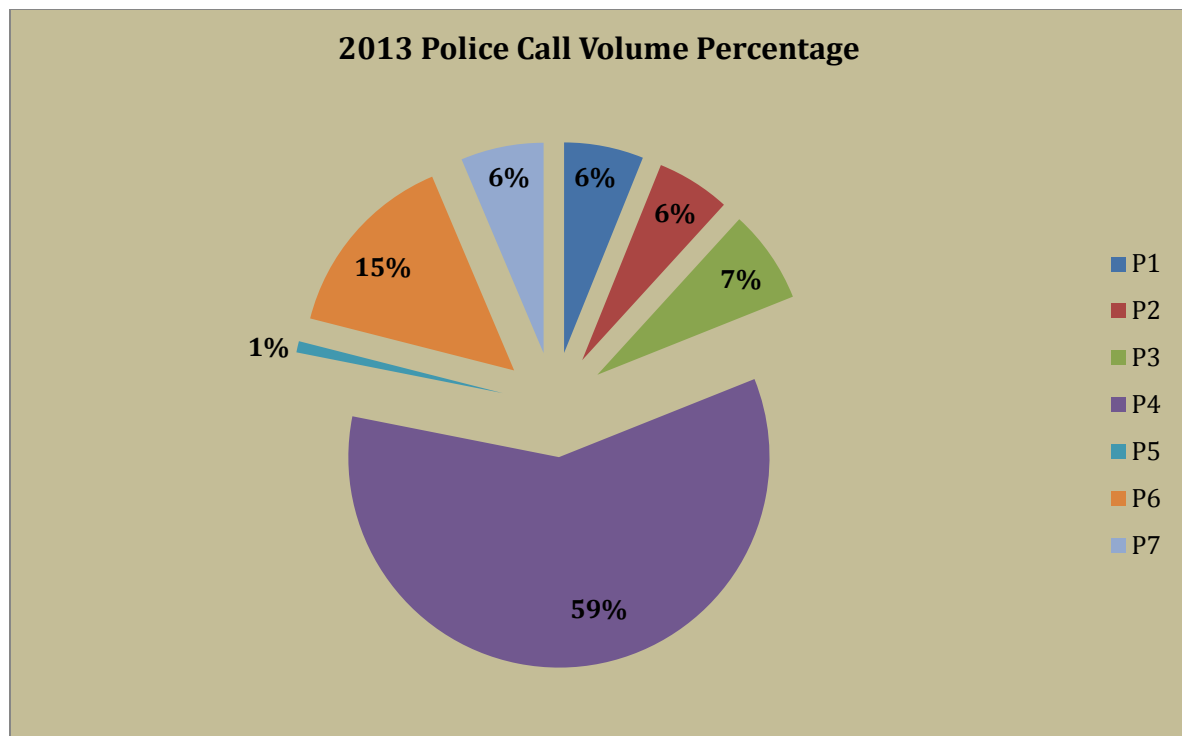
## 2013 Average Response Time (Dispatch to Arrival)



The Eudora Police Department in 2013 responded to and handled over 7,500 calls that varied in priority. The calls ranged from priority one calls, which are the most urgent (e.g. shootings, medical calls, battery, sex crimes, etc.) to priority seven calls, which are of low urgency (e.g. Administrative activity, private tow, repossession, special assignments, transport, etc). Of the total calls that were received last year, 926 were priority one calls.

The pie chart below shows the percentage breakdown of all the police calls and activities according to their priority level.





## ***Parks and Recreation***

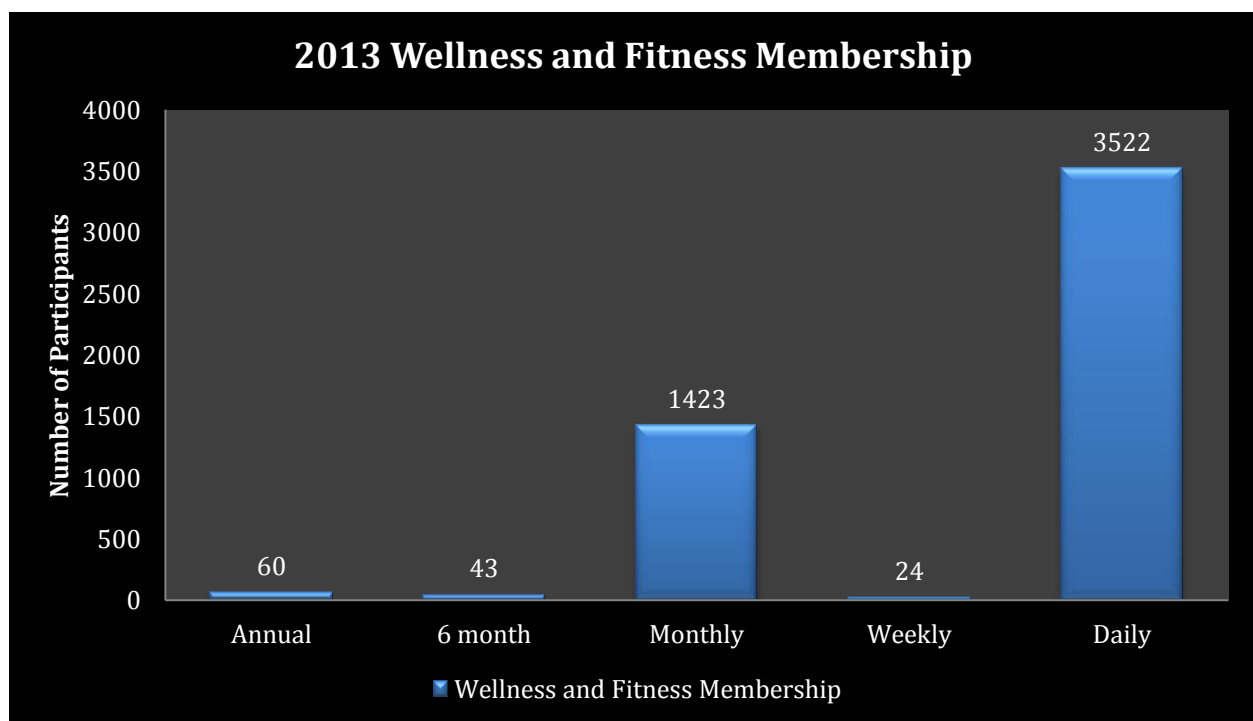
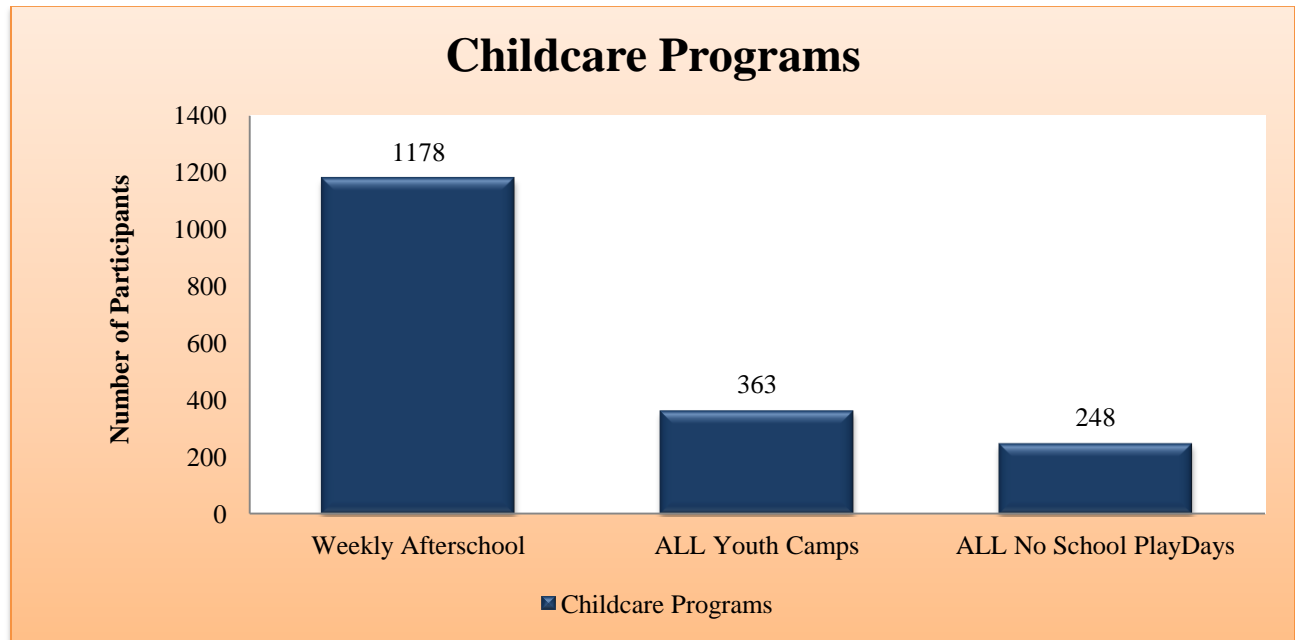
The Eudora Parks and Recreation Department continues to be busier and busier each year with an increase in demand for wellness and fitness, childcare, aquatic and other adult, youth and family programs.

Below is a review of 2013 in numbers at the EP&R:

- The aquatic center was used by about 6,469 people.
- The wellness and fitness center had about 5,104 participants.
- The youth sports programs such as kickball, basketball, soccer, volleyball, baseball etc. had about 1,378 participants.
- The adult sports programs had over 434 participants.
- The department recorded over 124,768 hours participating in special events (Picnic in the Park, Christmas hayrides, Family Fun Nights) school programs, exercise programs, etc.



- Eudora South Trail, about half-mile long, was completed and is currently being used by residents for exercise and other leisure activities.
- The EP&R worked hard to maintain and improve the six parks within the city. The parks include: Bluejacket Park, CPA Park, East Park, Lucy Kaegi Park, Paschal Fish Park, and Pilla Park.







Eudora South Trail

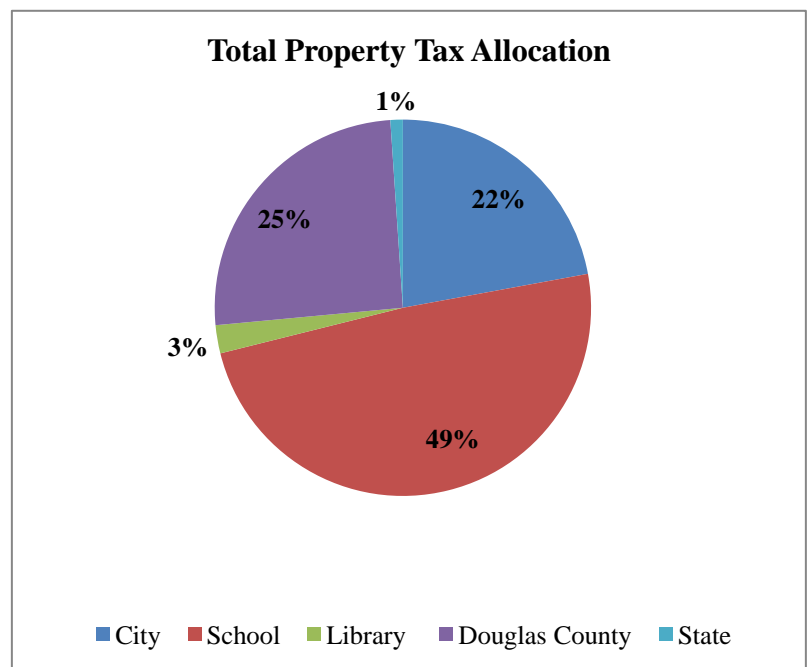
## City Administration

### *Financial Report*

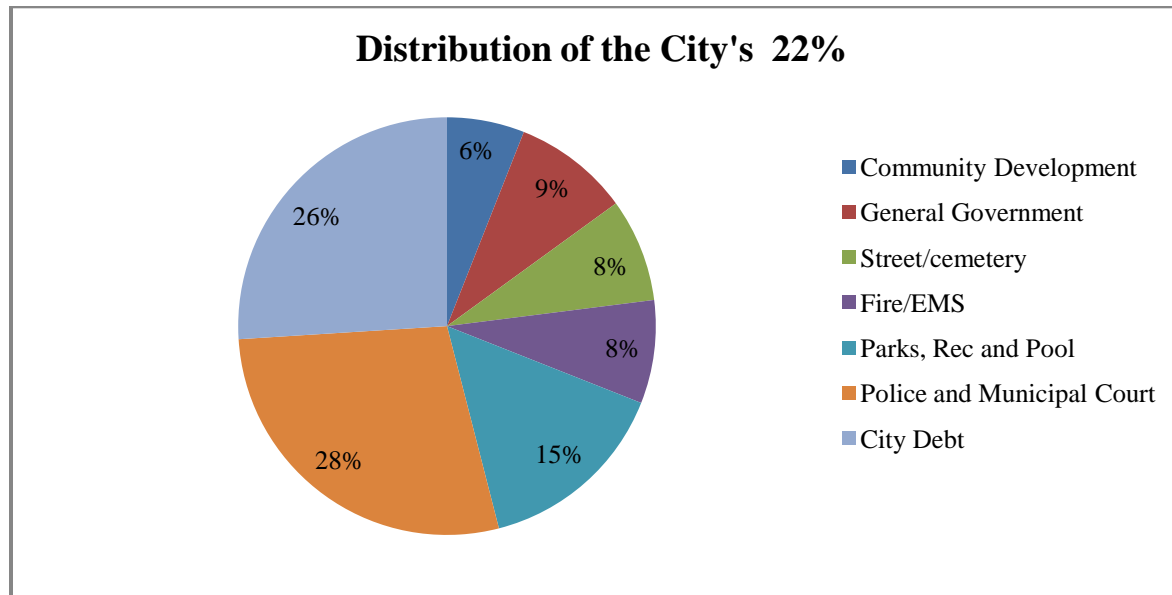
City leaders are committed to being good stewards of public funds thus ensuring the strong current and future stability of the city. In 2013, Eudora's median market home value was about \$125,600.

The annual property tax bill paid by taxpayers in 2013 was approximately \$2,034 (about \$170 per month).

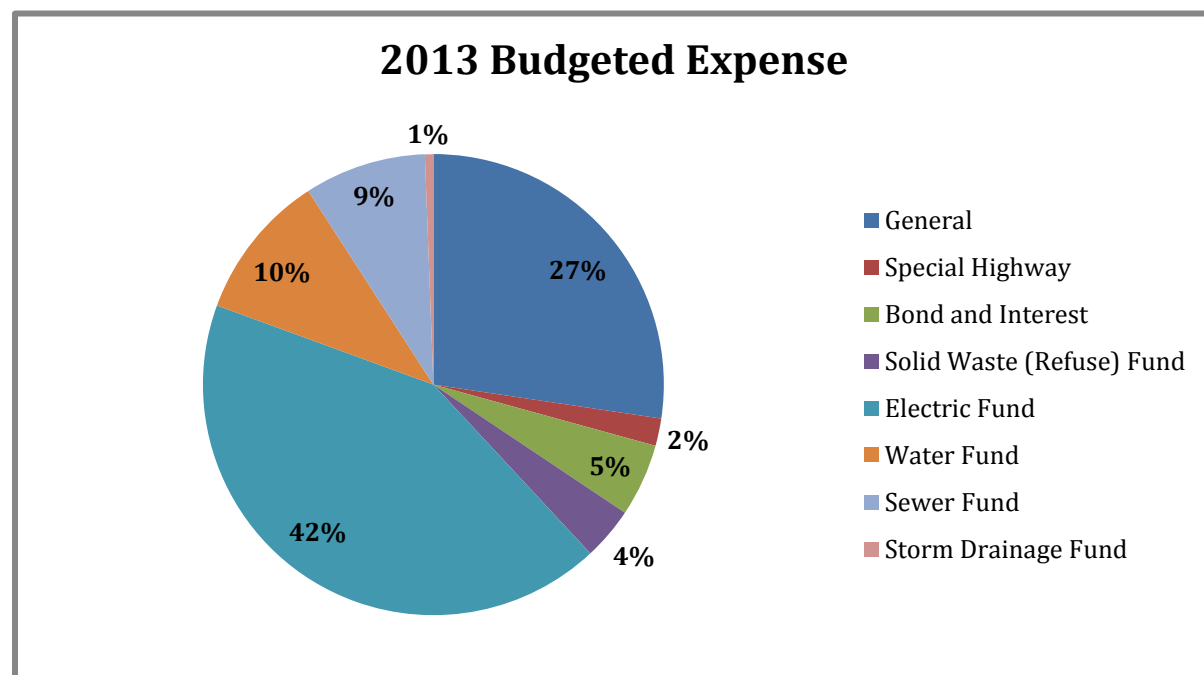
Of the total property tax bill that homeowners pay to the county, the city only receives about 22 percent. The pie chart below shows the property tax revenue breakdown to various taxing entities.



The city then utilizes the allotted 22 percent to provide various municipal services including: police and municipal court, fire and EMS, parks and recreation, public works and other services. The chart below illustrates the percentage distribution of the city's share of the property taxes.



In 2013, the city's budgeted expense was about \$10,628,182. At the end of the year as the city was closing its financial books, the city only expensed about 95% (10,136,856) of budgeted funds. The end of year balance is allocated to future year budgets and the city's reserve fund.



The city treasurer is required by state law to publish the city's quarterly financial report. Below is the 2013 published fourth quarter financial report.



**TREASURER'S QUARTERLY FINANCIAL REPORT**

**CITY OF EUDORA, KS**

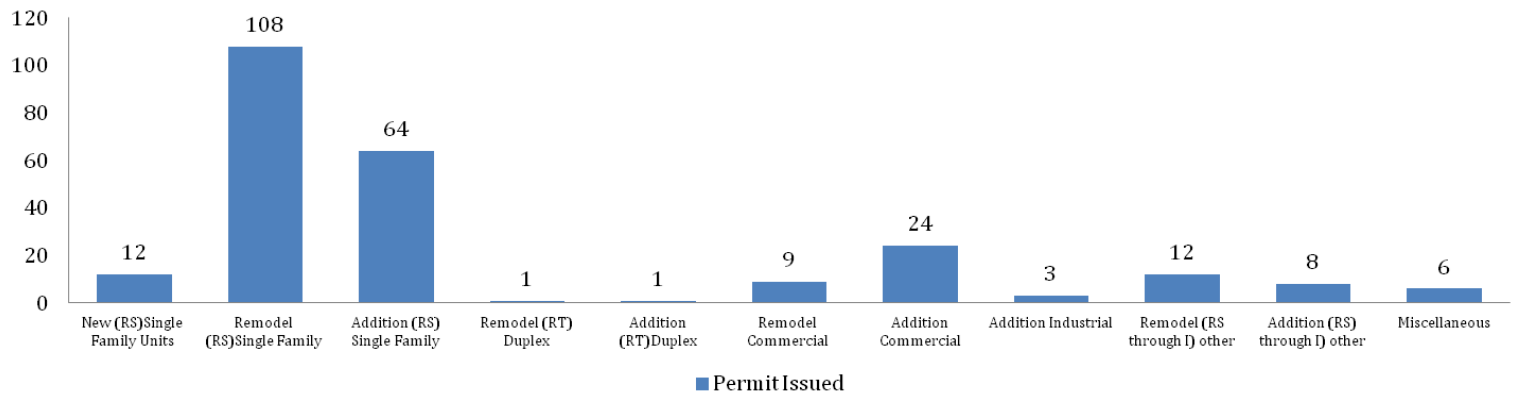
For the period of October 1, 2013 to December 31, 2013.

	Old			Outstanding	New
FUNDS	Balances	Receipts	Disbursements	Payables	Balances
General	1,267,821.64	449,353.51	514,971.79	43,532.67	1,158,670.69
Special Highway Fund	137,490.35	46,890.84	141,427.33	655.00	42,298.86
EMS Response Reimbursement	-12,679.10	12,435.00	3,455.12	0.00	-3,699.22
Bond & Interest (GOB)	50,567.82	77,041.09	0.00	0.00	127,608.91
Special Police/Fire Fund	36,554.92	1,684.99	38,239.91	0.00	0.00
Public Safety Building	-37,875.91	0.00	-37,875.91	0.00	0.00
Solid Waste Fund	129,750.96	96,719.22	84,978.12	9,775.40	131,716.66
Electric Utility Fund	1,968,099.23	1,298,945.55	935,829.03	291,280.75	2,039,935.00
Water Fund	542,289.55	260,887.85	167,027.21	9,944.64	626,205.55
Sewer Fund	548,984.14	253,791.90	107,643.28	8,012.92	687,119.84
Energy Manager Grant Activity	207.11	0.00	0.00	0.00	207.11
Storm Drainage Fund	46,372.87	41,590.18	54,257.61	0.00	33,705.44
Meter Deposit Fund	-16,219.06	16,226.60	7.54	0.00	0.00
Equipment Reserve Fund	162,244.61	-16,267.81	0.00	0.00	145,976.80
Historical Society Grant	-68.00	0.00	-68.00	0.00	0.00
Wastewater Project Fund	25,480.06	0.00	23,142.50	0.00	2,337.56
Capital Improvement Fund	517,196.67	125,596.94	299,145.86	38,417.05	305,230.70
Water Impact Fund	7,550.00	750.00	0.00	0.00	8,300.00
Sewer Impact Fund	261,000.00	0.00	0.00	0.00	261,000.00
Park Impact Fund	54,193.88	9,931.96	0.00	0.00	64,125.84
Pond Detention Fund	1,226.40	0.00	0.00	0.00	1,226.40
Winchester Road Impact Fees	13,200.00	0.00	0.00	0.00	13,200.00
Public Assistance Fund	224.42	143.08	357.00	0.00	10.50
Parks & Rec Scholarship Fund	1,150.00	0.00	0.00	0.00	1,150.00
Clearing Fund	8,361.33	784,446.35	789,158.34	1,048.81	2,600.53
Efficiency Kansas Loan Program	57.85	287.90	231.75	0.00	114.00
Energy Grant Account	0.00	0.00	0.00	0.00	0.00
<b>Total All Funds</b>	<b>5,713,181.74</b>	<b>3,460,455.15</b>	<b>3,121,928.48</b>	<b>402,667.24</b>	<b>5,649,041.17</b>
<b>Bank Accounts and Adjustments</b>	Beginning Balance	Receipts	Disbursements	Balance	
Kaw Valley State Bank	4,140,218.04	2,550,355.19	2,249,154.62	4,441,418.61	
Outstanding Checks				-43,098.66	
Outstanding Obligations	0.00	0.00	0.00	-402,667.24	
Kaw Valley Idle Fund CD's	857,830.24			857,830.24	
Mutual Savings Idle Fund CD's	128,859.27	0.00		128,859.27	
Douglas Co Bank Idle Fund CD's	25,000.00			25,000.00	
Kaw Valley State Bank Other CD's	496,894.91			496,894.91	
Mutual Savings Other CD's	59,149.44	0.00		59,149.44	
Adjustments	24,153.10	106,466.76	44,965.26	85,654.60	
<b>Total All Banks</b>	<b>5,732,105.00</b>	<b>2,656,821.95</b>	<b>2,294,119.88</b>	<b>5,649,041.17</b>	
<b>Bonded Indebtedness:</b>					
<b>General Obligation Bonds:</b>	Balance				
GO Series 2013A	\$3,180,000				
GO Series 2013B	\$2,290,000				
GO Series 2012A	\$2,720,000				
GO Series 2011A	\$525,000				
GO Series 2010A	\$270,000				
GO Series 2003B	\$0	<b>\$8,985,000</b>			
<b>Other Indebtedness:</b>					
KDHE Revolving Loan-Sewer	\$2,414,998				
Lease Purchase	\$16,710	<b>\$11,399,998</b>			

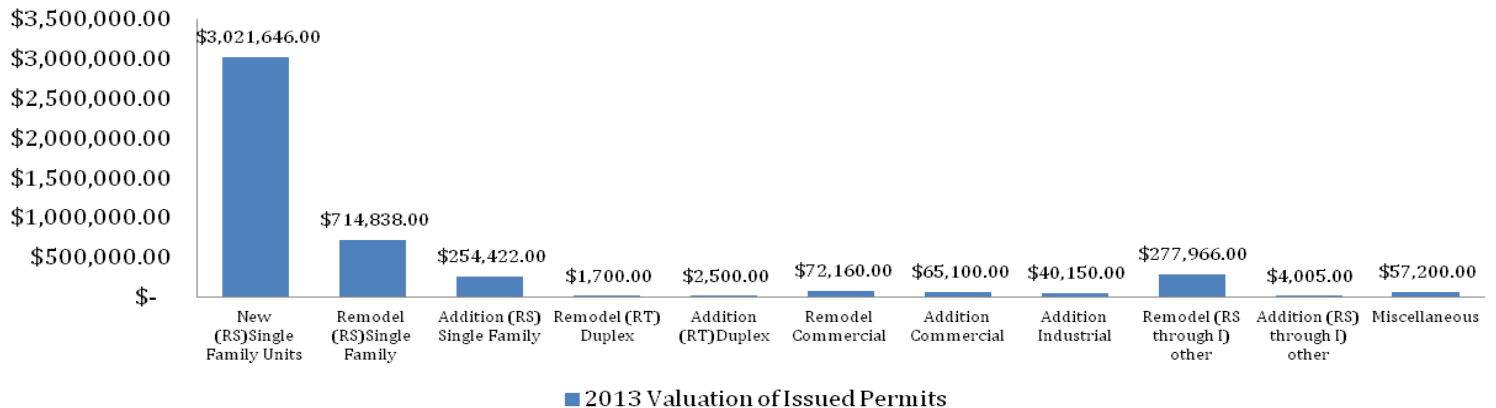
## Code Enforcement

Over the past year the city code enforcement/building and planning division processed over 159 weed abatements, 13 vehicle abatements, demolished two dangerous buildings which have been an eyesore for a very long time, issued 30 code violations, 3 evictions and processed a variety of rezoning, lot split and lot consolidations. The city also issued 248 permits that had a valuation of \$ 4,511,687. The 12 new single family homes that were built last year contributed to the higher valuation. The graphs below show the type and number of permits issued in 2013 and their valuations respectively.

**Number & Type of Permit Issued in 2013**



**2013 Valuation of Issued Permits**



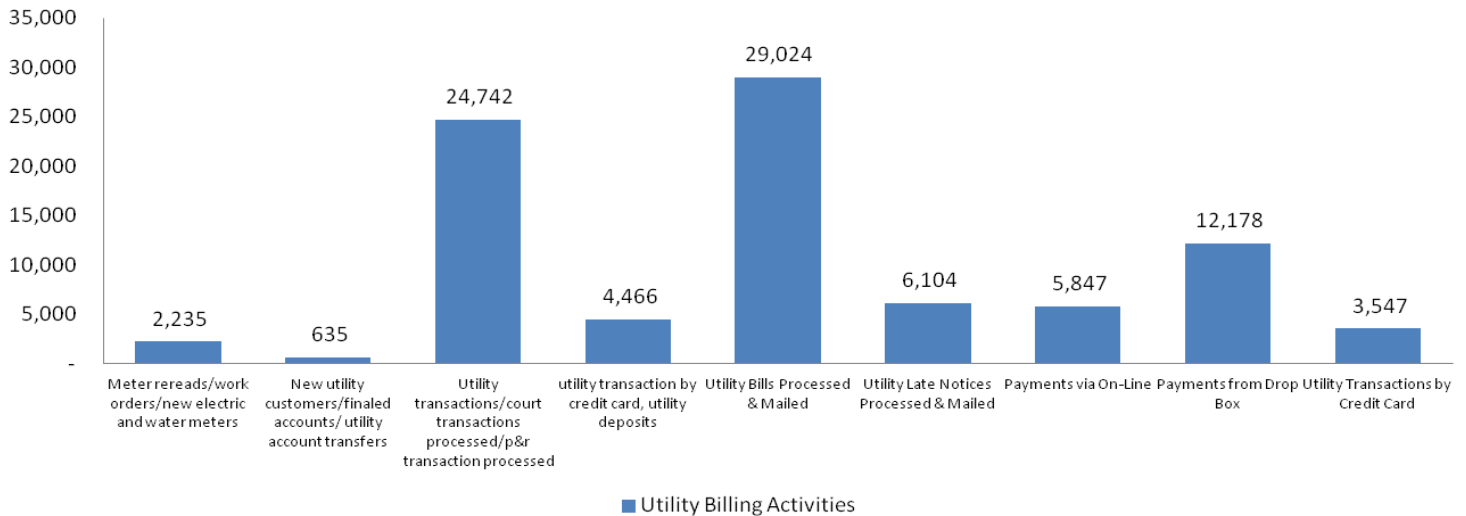
## City Clerk

The City Clerk's office last year processed 29,024 utility bills, 4,500 parks and recreation financial transactions, 12 open record requests, and issued 158 dog licenses. 14 new customers signed up for level payment increasing the total number of customers using level payment in 2013 to 90. The Clerk's office also offers customer service, human resources, records management and inter-departmental support, among other services.

The chart below highlights some of the utility billing activities that occurred last year.



### Utility Billing Activities



## Public Works Department

The Public Works crews do various tasks within the city. There are six divisions: electric, streets, water, stormwater, fleet management and wastewater that are responsible for the fulfillment of the city's vision. The crews trim trees, remedy electrical issues, remove snow, maintain public facilities/infrastructures, maintain the city cemetery, manage the city's fleet and ensure they are well maintained according to the manufacture's guidelines. They also consistently strive to maintain and the water quality and wastewater services in Eudora to meet and/or surpass the established state and federal standards.

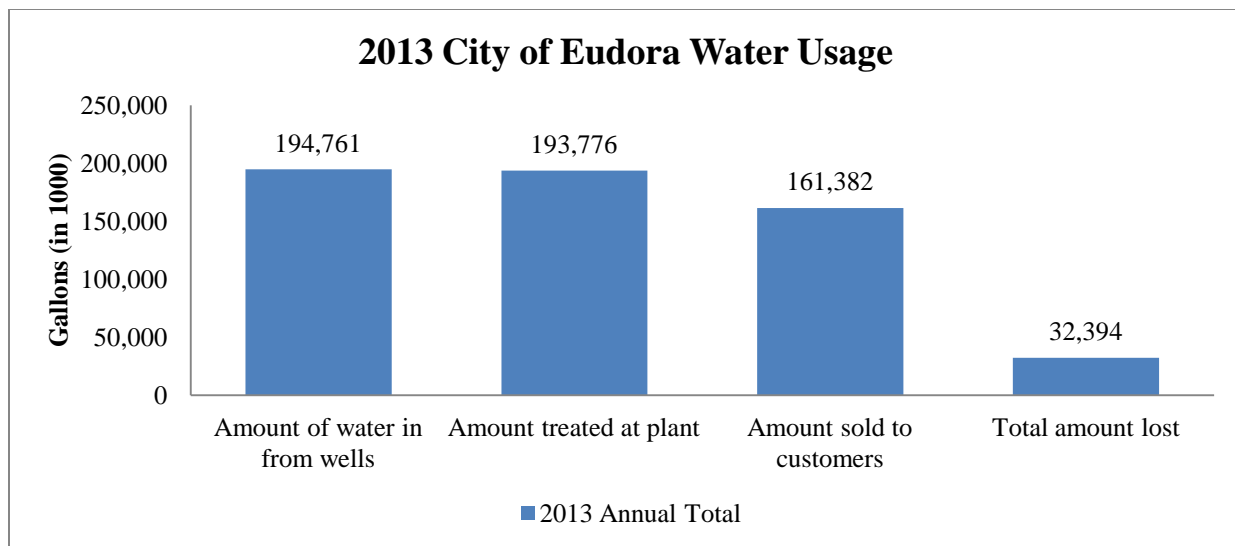
The following are some of the work by numbers the department completed last year:

- Patched 16,936 sq ft of asphalt
- Overlaid 1,475 linear ft. street (equivalent to 18,440 sq. ft)
- Replaced 3,012 linear feet of concrete curb

In 2013, the city, Kansas City Power and Light Company and the Kansas Municipal Energy Agency (KMEA) signed an energy supply contract where KMEA will supply energy that is bought from Kansas City Power and Light Company. The graph below shows the 2013 electricity usage in the city.

2013 Electric Division	
Total electricity bought from supplier	41,875 Mwh
Total electricity sold to customers (residential and commercial)	40,589.931Mwh
Peak kW	12,000
Peak date	7/15/2013
Total city and line loss	1285.069 Mwh

The graph below shows the amount of water the city pumped from the wells, the amount of water treated and the amount sold to customers (residential, commercial, industrial).



## Digital Improvements:

Aware of its growing young population, the city worked with My Community Mobile and developed a mobile phone application. The application enables residents to:



- Upload photos and submit issues such as potholes, graffiti, noise complaints, etc
- Engage with the elected officials and city staff
- Receive push notifications
- Lookup the community events highlighted on the calendar
- Lookup the city's parks and their location and get directions how to get there
- Identify and contact businesses in Eudora



The app in 2013 had more than 200 android and 100 iPhone downloads.

The city has also continued with its “Eudora Weekly” publication that provides a snapshot of events and news that happened in and around the city each week.



**Are you on social media? Stay connected with us...**

